

BLAINE SOCCER CLUB  
VOLUNTEER PROGRAM GUIDELINES  
1/28/2008

- I. Parents of **ALL** Blaine Soccer Club traveling players, U16 and below age teams, must submit a deposit check of **\$75.00 per player** to be held by the Blaine Soccer Club until a minimum of **6** volunteer hours per player have been completed.
  - A. Maximum required per family: \$150.00 deposit/12 volunteer hours.
  - B. Coaches and Team Managers returning from the previous summer season **do not** need to submit a volunteer check.
    1. **Must** have held a MYSA coaches' pass to qualify
  
- II. Volunteer Form and deposit check is to be collected by the team manager
  - A. Forms and fees should be turned in as a team to the volunteer coordinator **no later than April 1.**
    1. **No Player Pass will be released for a player until the form and fee are received.**
  
- III. Volunteer opportunities for return of deposit check
  - A. Coaching or Managing a Summer Traveling Team
    1. Fulfills **entire** volunteer requirement (up to 12 hours)
    2. **One** head coach, **One** assistant coach, and **One** team manager will be allowed per team.
    3. **Must** have a current coaches' pass to qualify.
  - B. Age Group Commissioner for Spring, Summer, or Fall Recreational Program for the current calendar year.
    1. Fulfills **entire** volunteer requirement (up to 12 hours)
    2. Must submit a **Volunteer Hours Completed** form to team manager
  - C. Recreational Coach for Spring, Summer, or Fall Recreational Team for the current calendar year.
    1. Fulfills **6** volunteer hours
    2. Must submit a **Volunteer Hours Completed** form to team manager
  - D. Various opportunities at tournaments, registrations, recreational pictures, game night concessions, and other opportunities presented through team managers from the volunteer coordinator
    1. Count hour for hour
    2. **Must** sign in and out on **Volunteer Hours Tracking** form **and** report hours worked to team manager.
  - E. **NO work done for a specific team, other than those duties listed above, will count towards fulfillment of volunteer obligation without prior approval from the Volunteer Coordinator.**
  
- IV. Volunteer hours must be completed by an adult family member, relative, or friend

- A. Siblings, age 16 and older, may complete hours in an appropriate venue, at the discretion on the Volunteer Coordinator.
- V. Volunteer hours for each team will be tracked by that team's manager
- A. Families are ultimately responsible for proof of hours worked
    - 1. Families should keep their own records of hours worked in case of discrepancies.
  - B. Team Managers **must** report the names of families completing their volunteer obligation a minimum of once per month (no later than the last day of the month.)
    - 1. Records substantiating this reporting must be maintained through the end of the calendar year.
- VI. Families must complete their entire volunteer obligation for the team in order to have their deposit check returned. **Partial completion of hours will NOT result in partial return of volunteer deposit.**